

List of documents to be submitted for reimbursement on funeral expenses

How to claim for reimbursement of funeral expenses

1. Only a beneficiary will be allowed to claim a reimbursement of funeral expenses from the CPF money of the person who passed away if they did not make a valid nomination
2. A non-beneficiary may claim a reimbursement from the money from the person's estate. However, they will have to provide us copies with the relevant receipts showing proof of the funeral expenses they had paid

Please submit the following documents together with the completed online application form via our e-services at <http://www.mlaw.gov.sg/eservices/pto>.

Compulsory documents to be submitted

- 1) NRIC, passport, social security card (for US nationals), election card (for Indian nationals) of the person claiming, and the applicant
- 2) Death certificate of the deceased
- 3) If the person claiming the reimbursement is:
 - a. the husband or wife of the deceased – the marriage certificate
 - b. the child of the deceased – the birth certificate of the child and marriage certificate of parents
 - c. the parent of the deceased – the birth certificate of the deceased and marriage certificate of parents
 - d. the brother or sister of the deceased – the birth certificate of the deceased, marriage certificate of parents and the birth certificate of the brother or sister
- 4) Funeral reimbursement declaration form. (Please return the duly completed form by post or sent via the Public Trustee's Office e-services at: <http://www.mlaw.gov.sg/eservices/pto/welcome.xhtml> (Submission of Supporting Documents).)
- 5) As payments will be made electronically, a copy of the front page of the bank passbook or bank statement must be provided.
(Note: For a payment request to a joint bank account or third party bank account, both the beneficiary and the account holder(s) must execute the appropriate indemnity forms which are available for download at our website at www.mlaw.gov.sg/pto. The beneficiary must complete Form 15A; and the joint bank account holder or third party bank account holder must complete Form 15B or Form 15C respectively.)
- 6) Receipts for funeral expenses. (These must be submitted if you are not a beneficiary.)